

Organizational Administration

Client List

Regulation(s)/Standards:	Effective Date: February 27, 2023
State Regulations: TX 97.293	Revision Date(s): February 27, 2023

PURPOSE: To maintain accurate information available to staff.

POLICY: Hospice maintains a current list of patients.

PROCEDURE:

1) The hospice maintains a current list of patients for each category of services licensed.

- 2) The list includes services being delivered by the agency and service being delivered under contract.
- 3) The list includes the client's name, identification, or clinical record number, start of care date or admission date, certification period, diagnosis(es) or functional assessment (as appropriate), and the disciplines that are providing services.